

MINUTES
CITY OF LONSDALE
LONSDALE PUBLIC LIBRARY BOARD
September 16, 2015

1. CALL TO ORDER

The meeting was called to order by President Furrer at 6:32 pm in the large library meeting room, 1006 Birch Street NE

2. ROLL CALL

MEMBERS PRESENT: Cindy Furrer, Deanna Fosness, Lynn Hargreaves, Amanda Motz (arrived late)

MEMBERS ABSENT: Mary Ray Jirik

STAFF PRESENT: Marguerite Moran

VISITORS: None

3. APPROVAL OF AGENDA

Furrer made a request to add items for the Green Team and Friends of the Library. A motion was made by Furrer to approve the agenda and seconded by Fosness. Voted for: Furrer, Fosness, and Hargreaves. Against: None. Motion carried 3-0.

4. APPROVAL OF THE MINUTES

A motion was made by Furrer to approve the minutes for the August 19 and August 26 meetings and seconded by Hargreaves. Voted for: Furrer, Fosness, and Hargreaves. Against: None. Motion carried 4-0.

5. PUBLIC HEARINGS

None

**6. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS-
COMMENTS LIMITED TO TWO (2) MINUTES**

None

7. APPROVAL OF THE CONSENT AGENDA

None

8. FINANCIAL REPORT

A motion was made to approve the financial reports as presented for August 2015 by Hargreaves and seconded by Fosness. Voted for: Furrer, Fosness, and Hargreaves. Against: None. Motion carried 3-0.

9. COMMITTEE REPORTS

None

10. DIRECTORS REPORT

- Marguerite brought her visual aid – Art Cart! Alli has done a great job organizing!!
- Marguerite asked Joel about amortizing computers; he said the city doesn't really do that on non-property assets.
- Would like to purchase six computers in the fall from SELCO – 3 public, 3 staff. Marguerite to bring list of costs to next meeting to review with the board before placing the order. SELCO will set them up once the order arrives. Need to figure out how to dispose of old computers. Marguerite to come with a couple of options to next meeting.
- Went to speak to the city council budget meeting on Monday. County hasn't told Marguerite how or if they want the budget presented and timing on a decision. The library requested \$25k, up from \$21,900 last year.
- Minnesota Library Association annual conference coming up in October. Marguerite and Darlene will both be going and will come back with lots of new ideas.
- Second annual Halloween Party will be Tuesday, October 27th, from 5-7pm. Will have games, treats, and giveaways as well as a special spooky storytime.
- Hot Reads for Cold Nights coming up – annual reading program for adults. Will play book bingo; Marguerite just ordered prizes. Will do some special events to tie in with it. Maybe a coloring night.
- Book club today was 3 guests plus three staff. Asked people to bring in a book idea based on someplace you've lived. It's a small but core group. The biggest it's ever been was 9.
- Minnesota Author Tour coming up. Last year we had Brian Freeman and 15 people attended. Working on identifying an author for this year's event. Looking at possibly Julie Klaussen or Allen Eskens.
- About to renew our Zinio subscription, which we share with Northfield, Faribault and Austin. Just sent a note to them to try to pick up some new magazines. Will do a push to promote the availability of this.
- Brand new thing from SELCO – Book Myne – an app that allows users to manage their account on their digital devices.
- Time to do a new rental agreement on the copier. Marguerite meeting with Joel tomorrow to review data for copies.
- Friends of the Library – Looking to get people involved who want to manage the group and their activities themselves. Activities could include things like fundraising, volunteer events, etc. Need them to form a group, write bylaws, look into forming a 501c3 nonprofit. Marguerite to post on Lonsdale Facebook page, schedule a meeting, and reach out to former members.
- Green Team – Waste Management has bins over at Fred's. Furrer suggested that library should apply to be a recipient. Marguerite to reach out to Ben Baker at City Hall to get an application, etc.
- Cindy checked with Joel and Library employees are, in fact, city employees. City's pay scale needs to be used for library employees. Marguerite would like to

revisit pay raises for library staff at October meeting. Cindy to invite Joel to attend to discuss process for this within the structure of the city's payroll.

11. OLD BUSINESS

- None

12. NEW BUSINESS

- None

13. NEXT MEETING DATE

Next regularly-scheduled meeting set for Wednesday, October 21 at 6:30pm in the large meeting room.

14. ADJOURNMENT

A motion was made by Motz to adjourn and seconded by Hargreaves. Voted for: Furrer, Fosness, Motz, and Hargreaves. Against: None. Motion carried 4-0. The meeting adjourned 7:29 pm.

Submitted by
Lynn Hargreaves - Secretary