

MINUTES
CITY OF LONSDALE
LONSDALE PUBLIC LIBRARY BOARD
August 19, 2015

1. CALL TO ORDER

The meeting was called to order by President Furrer at 6:30 pm in the large library meeting room, 1006 Birch Street NE

2. ROLL CALL

MEMBERS PRESENT: Cindy Furrer, Deanna Fosness, Lynn Hargreaves, Amanda Motz

MEMBERS ABSENT: Mary Ray Jirik

STAFF PRESENT: Marguerite Moran

VISITORS: None

3. APPROVAL OF AGENDA

A motion was made by Hargreaves to approve the agenda and seconded by Motz. Voted for: Furrer, Fosness, Motz, and Hargreaves. Against: None. Motion carried 4-0.

4. APPROVAL OF THE MINUTES

A motion was made by Motz to approve the minutes for the July 15 meeting and seconded by Hargreaves. Voted for: Furrer, Fosness, Motz, and Hargreaves. Against: None. Motion carried 4-0.

5. PUBLIC HEARINGS

None

**6. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS-
COMMENTS LIMITED TO TWO (2) MINUTES**

None

7. APPROVAL OF THE CONSENT AGENDA

None

8. FINANCIAL REPORT

A motion was made to approve the financial reports as presented for July 2015 by Motz and seconded by Fosness. Voted for: Furrer, Fosness, Motz, and Hargreaves. Against: None. Motion carried 4-0.

9. COMMITTEE REPORTS

None

10. DIRECTORS REPORT

- Sent 14 boxes of books to Better World Books for donation.
- Weeded juvenile fiction. Adult fiction is next.
- Copier broke yesterday, maintenance tech was here today and fixed (maintenance is part of lease).
- Marguerite would like to look at budgeting pay raises for staff in the 2016 budget to keep up with current market conditions and retain key employees. Cindy to bring the following questions to the City's next budget meeting to clarify: 1) whether employees of the library are considered city employees – and thus bound by the pay grade scale and policies applied to city employee wages – or whether the library is separate and can manage its budget as it seems fit as long as it is with the overall budget number; and 2) at what number of hours are employees required to be offered benefits. Cindy to update the Board with answers at the September meeting.

11. OLD BUSINESS

- None

12. NEW BUSINESS

- Marguerite updated list of Shelver interview questions, which were reviewed and approved by Board. Board reviewed resumes from applicants and, along with Marguerite, made a decision on four candidates to bring in for interviews. Motz made a motion to schedule shelver interviews at a special board meeting on Wednesday, August 26, at 6:30pm. Motion seconded by Fosness. Voted for: Furrer, Fosness, Hargreaves, Motz. Against: None. Motion carried 4-0.

13. NEXT MEETING DATE

Special meeting scheduled for August 26 at 6:30pm to interview shelver candidates. Next regularly-scheduled meeting set for Wednesday, September 16 at 6:30pm in the large meeting room.

14. ADJOURNMENT

A motion was made by Motz to adjourn and seconded by Fosness. Voted for: Furrer, Fosness, Motz, and Hargreaves. Against: None. Motion carried 4-0. The meeting adjourned 7:24 pm.

Submitted by
Lynn Hargreaves - Secretary