

**MINUTES
CITY OF LONSDALE
LONSDALE PUBLIC LIBRARY BOARD**

July 16, 2014

1. CALL TO ORDER

The meeting was called to order by President Furrer at 6:30pm in the large library meeting room, 1006 Birch Street NE

2. ROLL CALL

MEMBERS PRESENT: Cindy Furrer, Stacy Kodada, Lynn Hargreaves, Mary Ray Jirik

MEMBERS ABSENT: Amanda Motz

STAFF PRESENT: Marguerite Moran

VISITORS: None

3. APPROVAL OF AGENDA

A motion was made by Kodada to approve the agenda and seconded by Hargreaves. Vote for: Furrer, Kodada, Jirik, and Hargreaves. Against: None. Motion carried 4-0.

4. APPROVAL OF THE MINUTES

A motion was made by Kodada to approve the June 18, 2014 regular meeting minutes and seconded by Hargreaves. Vote for: Kodada, Furrer, Jirik, and Hargreaves Against: None. Motion carried 4-0.

5. PUBLIC HEARINGS

None

**6. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS-
COMMENTS LIMITED TO TWO (2) MINUTES**

None

7. APPROVAL OF THE CONSENT AGENDA

None

8. FINANCIAL REPORT

A motion was made to approve the financial report as presented for June 2014 by Hargreaves and seconded by Kodada. Vote for: Kodada, Hargreaves, Jirik and Furrer. Against: None. Motion carried 4-0.

9. COMMITTEE REPORTS

None

10. DIRECTORS REPORT

- Summer reading program is a hit! Participation is well above last year, not quite as high as the year before.
 - Remarkable Reptiles event was HUGE! 117 attendees!
 - Model T event had 60 attendees. Good mix of demographics!
 - Story Times largely well-attended. Special Ambassadors event drew 17 attendees – they did princess stories! June 23rd event had 23 attendees.
 - Craft sessions going very well. Averaging 13 attendees per session.
 - Last remaining major event is the Pet Talk on July 17th. We have a big bag of braided dog toys to donate.
 - Last day for prizes is Saturday, July 26, 2014
- Inventory project is well and truly finished! It was a lot of work but very successful. Next inventory event will be in three years.
- Marguerite has been ordering several books. Have been mixing up genres, will specifically look to increase the large print collection as there is a good level of demand for them. Also ordering movies for kids and grownups.
- Sign installation was delayed due to needing some measurements. The sign company ended up giving us \$75.00 off of our order to compensate. Sign will be installed next week – 23rd or 24th, depending on weather. Will invite the newspaper to cover the unveiling. Marguerite will take pictures as well.
- SELCO Fall Author Tour - We will have a reading here at the library on Tuesday, September 23rd.
- Air Conditioning – Mostly fixed. Unit was frozen up. Faribault AC/Heating determined that: 1) the unit had a plugged drain unit (easy fix); 2) main unit that cools the library was low on Freon and had also had a leak; 3) 2 units in the utility room but only one is turning on (this is an electrical issue; breaker is getting tripped). Electrician is coming out tomorrow to fix this last issue. Had to take out damaged ceiling panel (still need to get replacement). Marguerite to talk to Joel about whether the costs for these repairs are the Library's responsibility entirely or whether they can/should be shared with Villages.
- Marguerite got a SELCO scholarship to attend the Association of Rural and Small Libraries Conference in Tacoma, WA. Scholarship is up to \$1500 to cover expenses. Conference is Sept 3-6, 2014.
- New lights were installed and look great!
- County budget request was submitted. Over the past several years, the directors of the area libraries have submitted a joint request. This year, everyone submitted their own and Lonsdale submitted a \$26,000 request. The request includes funds to upgrade the library computer and software (currently running Microsoft XP, which is no longer supported). Will implement regular plan for cascading computers annually going forward. Marguerite to look into possibility of getting iPads into the mix as well (would need to address security concerns, first).

11. OLD BUSINESS

None

12. NEW BUSINESS

None

13. NEXT MEETING DATE

Scheduled for Wednesday, August 20, 2014 at 6:30pm in the large meeting room.

14. ADJOURNMENT

A motion was made by Kodada to adjourn and second by Hargreaves. Voted for: Furrer, Kodada, Jirik, and Hargreaves. Against: None. Motion carried 4-0. The meeting adjourned 7:05 pm.

Submitted by
Lynn Hargreaves - Secretary