

MINUTES
CITY OF LONSDALE
LONSDALE PUBLIC LIBRARY BOARD
July 15, 2015

1. CALL TO ORDER

The meeting was called to order by President Furrer at 6:32 pm in the large library meeting room, 1006 Birch Street NE

2. ROLL CALL

MEMBERS PRESENT: Cindy Furrer, Deanna Fosness, Lynn Hargreaves

MEMBERS ABSENT: Amanda Motz, Mary Ray Jirik

STAFF PRESENT: Marguerite Moran

VISITORS: None

3. APPROVAL OF AGENDA

A motion was made by Furrer to approve the agenda and seconded by Fosness. Vote for: Furrer, Fosness, and Hargreaves. Against: None. Motion carried 3-0.

4. APPROVAL OF THE MINUTES

A motion was made by Furrer to approve the minutes for the June 17 meeting and seconded by Fosness. Vote for: Furrer, Fosness, and Hargreaves. Against: None. Motion carried 3-0.

5. PUBLIC HEARINGS

None

**6. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS-
COMMENTS LIMITED TO TWO (2) MINUTES**

None

7. APPROVAL OF THE CONSENT AGENDA

None

8. FINANCIAL REPORT

A motion was made to approve the financial reports as presented for June 2015 by Hargreaves and seconded by Fosness. Vote for: Furrer, Fosness, and Hargreaves. Against: None. Motion carried 3-0.

9. COMMITTEE REPORTS

None

10. DIRECTORS REPORT

- We're in the final week of summer reading program. Overall, we've had 312 kids registered and 69 have finished all five levels. Cartooning event attracted 32 kids. Old car event attracted 35 attendees, about evenly split between kids and adults. Reptiles were a big hit with 115 attendees. Today was last craft session. Will give out prizes and do final drawing to wrap it up.
- Computer Proposal – Recommend purchasing five towers, one laptop, and three monitors. Reviewed financials of this investment. Marguerite to double check how capital expenditures hit the library's budget and also investigate a possible lease option. Will review additional information at next meeting.
- Marguerite put together and submitted proposed 2016 budget for Rice County.

11. OLD BUSINESS

- None

12. NEW BUSINESS

- Discussed proposal for staff wage increases. Looking to ensure any change is budget-neutral and also that the needs of the library are covered. Also need to determine whether we need to stick to the City of Lonsdale payscale. Cindy to talk to Joel and give update at next meeting.
- Shelper gave her notice and ended her assignment as of July 1st. Need to understand whether the library is part of the City of Lonsdale (and would be impacted by minimum wage laws; mandated increase to \$9.00/hr on August 1st) or whether it is considered a separate entity. Board approved posting to hire a new shelver, with a range of hours (8-12) pending the minimum wage understanding (in order to include the position's wage in the job posting). Motion made and approved to posting the position in the interim.

13. NEXT MEETING DATE

Scheduled for Wednesday, August 19 at 6:30pm in the large meeting room.

14. ADJOURNMENT

A motion was made by Furrer to adjourn and seconded by Hargreaves. Voted for: Furrer, Fosness, and Hargreaves. Against: None. Motion carried 3-0. The meeting adjourned 7:59 pm.

Submitted by
Lynn Hargreaves - Secretary