

**MINUTES  
CITY OF LONSDALE  
LONSDALE PUBLIC LIBRARY BOARD  
May 15, 2014**

**1. CALL TO ORDER**

The meeting was called to order by President Cindy Furrer at 6:32 p.m. in Library Meeting Room, 1006 Birch Street NE

**2. ROLL CALL**

MEMBERS PRESENT: Furrer, Kodada, Motz

MEMBERS ABSENT: Hargreaves

STAFF PRESENT:

Library Director Marguerite Moran

**3. APPROVAL OF AGENDA**

Motion by Kodada, second by Motz to approve the agenda as presented. Motion carried 3-0.

**4. APPROVAL OF THE MINUTES**

Motion by Kodada, second by Furrer to approve the minutes from April 16, 2014. Motion carried 3-0.

**5. PUBLIC HEARINGS**

None

**6. PRESENTATION OF CITIZENS PETITIONS AND COMMENTS – COMMENTS LIMITED TO TWO (2) MINUTES**

None

**7. APPROVAL OF THE CONSENT AGENDA**

The items listed on the Consent Agenda are considered routine and non-controversial and are to be acted upon by the Board in a single motion. There will be no discussion of these items unless a Board Member or citizen so request, in which event the item will be removed from the Consent Agenda and considered during the New Business.

None

**8. FINANCIAL REPORT**

Motion by Motz, second by Furrer to approve the financial report. 3-0 carried.

**9. COMMITTEE REPORTS**

Bob Elliott, Lonsdale's SELCO board representative spoke about the various opportunities that are available through SELCO for the library. SELCO is working to promote better communications with its libraries. It gives a sense of what SELCO can and cannot do. We will look into the opportunities as needed.

**10. DIRECTOR'S REPORT**

ILS services fees have increased from \$124 to \$136.

Inventory of the library went well and is completed. All items in the library were scanned. There were two SELCO persons and four library persons doing the inventory. It took about 2 ½ hours to complete. Exception reports are generated from the inventory, explaining misfiled books, or books that are in the library but are listed as checked out. Inventory is done every 3 years.

Summer reading program – pizza party kick-off is scheduled for June 17 from 1-3. There will be a theme each week along with story times and craft times. A reptile show and Model T car show will also take place.

The library now has use of the city credit card. This will make book purchases easier.

There is one applicant for the vacant library board position. Interviews will be scheduled soon.

The library is able to lease personal computers. This is on a 3 year cycle. It will be explored further.

July 17 Windmill Rescue will be at the library to tell about their animal rescue efforts.

**11. OLD BUSINESS**

Library sign - a draft design of the exterior sign for the library was presented. After last month's discussion and this evening's discussion, a decision was made. Motion by Kodada, second by Furrer to approve the sign design, installation and lettering on the door with a cost of \$1250. Motion carried 3-0.

**12. NEW BUSINESS**

Lighting proposals – a variety of options were presented for improving the lighting in the library. It was decided that lights would be placed in the darker areas of the library at this time. Additional lighting could be added if needed. After discussion, motion by Furrer, second by Kodada to install six 4-foot fluorescent fixtures over existing lights with full spectrum fluorescent bulbs at a cost of \$1467.48. Motion carried 3-0.

**13. ADJOURNMENT**

Motion by Motz, second by Furrer to adjourn. 3-0 carried.

Meeting adjourned at 7:27pm.

Submitted by  
Cindy Furrer