

**MINUTES
CITY OF LONSDALE
LONSDALE PUBLIC LIBRARY BOARD**

December 16, 2015

1. CALL TO ORDER

The meeting was called to order by President Furrer at 6:30 pm in the large library meeting room, 1006 Birch Street NE

2. ROLL CALL

MEMBERS PRESENT: Cindy Furrer, Mary Ray Jirik, Deanna Fosness, Lynn Hargreaves

MEMBERS ABSENT: Amanda Motz

STAFF PRESENT: Marguerite Moran

VISITORS: Joel Erickson

3. APPROVAL OF AGENDA

A motion was made by Hargreaves to approve the agenda and seconded by Jirik. Voted for: Furrer, Fosness, Jirik and Hargreaves. Against: None. Motion carried 4-0.

4. APPROVAL OF THE MINUTES

A motion was made by Hargreaves to approve the revised minutes for the October 28 meeting and seconded by Fosness. Voted for: Furrer, Fosness, Jirik, and Hargreaves. Against: None. Motion carried 4-0.

5. PUBLIC HEARINGS

None

**6. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS-
COMMENTS LIMITED TO TWO (2) MINUTES**

None

7. APPROVAL OF THE CONSENT AGENDA

None

8. FINANCIAL REPORT

A motion was made to approve the financial reports as presented for October 2015 and November 2015 by Hargreaves and seconded by Jirik. Voted for: Furrer, Fosness, Jirik and Hargreaves. Against: None. Motion carried 4-0.

9. COMMITTEE REPORTS

None

10. DIRECTORS REPORT

- Lights are installed! Really helps with darker winter days.
- New computers are installed. Refurbished machines will be here next week. Laptops will go to SELCO for cleaning and selling.
- Last week was Food for Fines – it was a qualified success. Got a box of food.
- Hot Reads Cold Nights – Will do book bingo again (win prizes!); three events: coloring for grown ups, trivial pursuit, game night. Opportunity to recommend a title.
- County is giving us \$20,941 (not the \$25,000 we asked for). Tweaked the budget so it all fits.
- Joel Presented 2016 Payscale Options – eliminated level 1 to address new minimum wage impact. We are a little below market rates but adjustments reflect current budget limitation. Also reviewed new and improved job descriptions, which Marguerite prepared. Motion to approve the updated payscale for 2016 by Fosness, seconded by Hargreaves. Voted for: Furrer, Fosness, Jirik, and Hargreaves. Against: None. Motion carried 4-0.
- Reviewed Jenney Geist's resignation letter (effective December 1, 2015). Motion to accept resignation letter by Hargreaves, seconded by Fosness. Voted for: Furrer, Fosness, Jirik, and Hargreaves. Against: None. Motion carried 4-0.

11. OLD BUSINESS

- None

12. NEW BUSINESS

- Select a Candidate – Meeting will continue tomorrow evening, Thursday, December 17, 2015 at 6:30pm in the large meeting room. Reconvened meeting at 6:31pm on Thursday, November 17, 2015 Members present: Furrer, Jirik, Hargreaves. Executive Director Moran also present. Motion made to offer position to Brittany Traynor, pending background check, by Hargreaves and seconded by Jirik. Voted for: Furrer, Jirik, and Hargreaves. Against: None. Motion carried 3-0.

13. NEXT MEETING DATE

Next regularly-scheduled meeting set for Wednesday, January 20, at 6:30pm in the large meeting room.

14. ADJOURNMENT

A motion was made by Hargreaves to adjourn and seconded by Jirik. Voted for: Furrer, Jirik, and Hargreaves. Against: None. Motion carried 3-0. The meeting adjourned 7:14 pm.

Submitted by
Lynn Hargreaves - Secretary