

**MINUTES  
CITY OF LONSDALE  
LONSDALE PUBLIC LIBRARY BOARD  
SEPTEMBER 16, 2009**

**1. CALL TO ORDER**

The meeting was called to order by Grebis at 6:30 p.m. at City Hall, 415 Central Street W.

**2. ROLL CALL**

**MEMBERS PRESENT:**

Zellner, Grebis, Buckridge, Matchinski, Rud

**MEMBERS ABSENT:**

None

**STAFF PRESENT:**

City Administrator Joel Erickson

**OTHERS PRESENT:**

City Council Member Cindy Furrer

**3. APPROVAL OF AGENDA**

A motion was made by Zellner to approve agenda; seconded by Grebis. Vote for: Zellner, Buckridge, Matchinski, Grebis, Rud. Against: None. Vote: 5-0. Motion carried.

**4. APPROVAL OF THE MINUTES**

A motion was made by Rud to approve the August 19, 2009 minutes; seconded by Zellner. Vote for: Zellner, Buckridge, Matchinski, Grebis, Rud. Against: None. Vote: 5-0. Motion carried.

**5. PUBLIC HEARINGS**

None

**6. PRESENTATION OF CITIZENS PETITIONS AND COMMENTS – COMMENTS LIMITED TO TWO (2) MINUTES**

None

**7. APPROVAL OF THE CONSENT AGENDA**

The items listed on the Consent Agenda are considered routine and non-controversial and are to be acted upon by the Board in a single motion. There will be no discussion of these items unless a Board Member or citizen so request, in which event the item will be removed from the Consent Agenda and considered during the New Business.

None

**8. FINANCIAL REPORT**

None

**9. LIBRARY COORDINATOR'S REPORT**

None

## 10. COMMITTEE REPORTS

None

## 11. OLD BUSINESS

- a. Organization of Friends of the Library group was again discussed. Buckridge contacted several individuals who had previously expressed interest in the group. Individuals were still interested, but wanted more details before any commitment on their parts. Buckridge and Erickson to look at other library Friends groups, and create a description of what we expect of our Friends group.
- b. Erickson contacted Steve Vosejka, and Vosejka confirmed that 3R would be willing to work with the Library Board on having items displayed. Erickson still waiting on answer from Trondhjem Preservation Society. Discussion ensued as to where these items would be displayed, and how. Some suggestions included display cases, documents/photos sandwiched between plexi-glass or items reprinted onto plaques so that the original is not on display. Suggestion was also made to possibly extend the theme of "Historic Lonsdale" into the main Library area, in the form of displays and artwork.
- c. Lonsdale City Council recommended changing the agreement between Northfield and Lonsdale libraries to a pay-per-hour contract instead of a set amount contract. Because of budgeting issues, Northfield City Council decided not to continue with the agreement. Erickson is going to speak to Lynne about the books Northfield has been holding for us. Discussion occurred as to whether we could hire a consultant to aid with the services Northfield was going to provide us. General consensus was that board would wait to see who was hired for the Library Director position, in order to see what we may need a consultant to do.
- d. Application for the Library Director position closes on September 24. There has been a fair amount of interest in the position, however only 3 applications have been received so far. Interview committee was decided to be Buckridge, Zellner, Rud, Erickson, and Furrer. Hiring hopefully to be done by next meeting.
- e. Advertising for Library Clerk position is expected to begin mid-October, with hiring to begin in November.
- f. Advertising for Library Shelver position is expected to begin mid-October, with hiring to begin in November.
- g. Review of the changed meeting room policy. Motion made by Zellner to approve meeting room policy; seconded by Matchinski. Votes for: Matchinski, Zellner, Grebis, Buckridge. Votes against: none. Vote: 4-0. Motion passed.

- h. Youth Against Low Expectations (YALE) is still waiting to hear back from their juggler friend on which date in January would work better. They will let us know as soon as they find out. Buckridge's wife will make a cake for celebration. Erickson will make copies of ballots to distribute to local schools for voting on their favorite characters to adorn the children's section walls.
- i. Product selection still ongoing. R & L is not able to do any furniture due to his schedule, but Erickson will talk to Scott Duban to see if he would be able to provide any furniture. Grebis and Erickson will meet on Monday with US Office Furniture to see about pricing from them.
- j. Erickson was able to obtain \$10,000 in funding from Rice County for the 2010 budget year.

## **12. NEW BUSINESS**

- a. Upcoming classes and seminars were discussed. Buckridge and Grebis will be attending Minnesota Library Association (MLA) conference in Saint Cloud, MN early October. Matchinski and Zellner expressed interest in attending SELCO-sponsored classes closer to home at a later date.
- b. Erickson will take care of application for IBM Explorer grant.
- c. A donation of \$10,000 was made to the Lonsdale Library. Donor wishes to remain anonymous. Ideas were suggested for how to honor donor at a later date possibly.

## **13. ADJOURNMENT**

Motion made by to adjourn meeting by Zellner, seconded by Matchinski. Vote for: Zellner, Grebis, Buckridge, Matchinski. Against: None. Vote: 4-0. Motion carried. Meeting was adjourned at 8:02 p.m.